



LAUREL LANE
PRIMARY SCHOOL

LAUREL LANE NEWSLETTER

Friday 15th September 2023 – Issue No 1

Executive Head Teacher – Mr C Cole

Head Teacher – Mrs S Voisey



We would like to extend a warm welcome back to everyone for the start of the new school year. If you are new to our school, or you would like a refresher, we have lots of information for you in the newsletter below.

Welcome to our new staff members:

Teachers: Ms Hadley – 3SH, Mr Elmi – 2ME, Mr Saada – 4TS, Ms Mol – 4AM, Ms Loveridge - RNN and Ms Ebrahim – The Pond

As we announced before we broke up for the year in July, we have a new Catering Company providing meals to Laurel Lane.

During the summer holidays, The Pantry contacted the parents of all existing children to help set up their account and will continue to do so for our new starters. We understand that there have been some difficulties during the initial set up period; some of you did not receive the email sent by The Pantry, or missed their phone call. If you are still experiencing problems in setting up your account, please contact: The Pantry on 020 8813 7040.

Once your account is set up, please remember to order your child's lunch by 9am each day, you can even order several weeks in advance. Their menu can be found on your account.

Please remember if you do not order a lunch for your child by 9am, they will be offered the "safe" meal – Jacket Potato with Baked Beans. This is great for a day or two but we are sure the children would prefer something different each day.

Next week will be Menu week 1.



A reminder that school lunches are FREE for ALL primary school children until September 2024

Breakfast Club

Our **Breakfast Club** is open from 7.45am to 8.45am Monday to Friday. Children can enjoy a choice of breakfast items and a drink plus the opportunity to play in a safe environment. The charge for this is currently £2.00 per child per day and is payable via ParentPay at the end of each week. At the moment, you do not need to book in advance for this.

Please note that Breakfast club is still payable to those receiving free school meals.

A few housekeeping reminders for Parents;

- Please do not attempt to drive onto the school premises or block the entrance barrier – this must be kept clear at all times so that in the event of an emergency, the emergency vehicle can get through. Vital minutes can be lost by a vehicle not being able to get onto the premises because the entrance is blocked.

The only exception to this is for those who have presented their disabled badge to our school office and those who have been granted access for other purposes. For those who are permitted to enter the school grounds with their vehicle – please respect the 5mph speed limit at all times.
- We would also ask that you keep your children with you at all times and use the safe-path when entering and leaving the school grounds because there may be vehicle movement at the start and end of the school day. No bikes or scooters should be ridden by children or parents within the school grounds.
- No dogs are permitted within the school grounds, this includes them being carried.
- No smoking or consuming alcohol is permitted within the school grounds.
- Any form of abuse towards another member of the public or staff will not be tolerated.

LAUREL LANE REWARDS

The following rewards are available to celebrate children's achievements:

Dojo points are awarded daily, as the children show they can follow the school rules of Be Safe, Be Ready, Be Kind, as well as for their wonderful work. Each child is placed in either Red, Yellow, Green or Blue house, which they earn points for. At the end of the every term, the house with the most points earn a non-uniform day.

The colour of your child's avatar on Dojo, is the colour of their House.

Each week a child is chosen for going **above and beyond** during the week. They have a special treat with Mrs Voisey – usually on a Friday.

At the end of each Term, a **Student of the Term** will be chosen by the class teacher. They are chosen for how well they have shown our school values: Creativity, Curiosity, Compassion and Collaboration. These are awarded a certificate in assembly and their parents are invited to see them receive their award.

At the end of the Year, teachers choose their **Student of the Year**.

Contact Us:

Telephone 01895 462360

Email:

laurellane@fraysacademytrust.org

attendance@fraysacademytrust.org

The office is open for personal visits between 8am and 4pm

Dates for Your Diary

September:

22nd Non Uniform for House of the Term – Yellow

29th Non Uniform for House of the Year - Yellow

October:

2nd Individual School Photographs

5th SEND Coffee Morning with the Team 9am

19th Parent Appointments with Teachers

November

17th Children in Need

December

11th Nasal Flu injections

19th School Disco

P.E Days

Once a week the children do P.E. On their day they should come into school dressed in the P.E Kit so that they are ready to go!

Monday – Years 5 and 6

Tuesday – Reception classes, Years 3 and 4

Wednesday – Years 1 and 2

A reminder that earrings should not be worn to prevent accidents. We understand that children are sometimes reluctant to take them out but it could potentially prevent them getting hurt or losing their jewellery.

SCHOOL ATTENDANCE

If your child will be absent due to sickness, please inform us no later than 8.45am. This can be done by telephoning the school on 01895 462360, or emailing the school at attendance@fraysacademytrust.org or laurellane@fraysacademytrust.org. If you do not receive an answer on the telephone, please leave a message stating their full name and class and the reason for their absence. Please advise the nature of their illness, not just unwell. Please ensure that you inform the school office using the above details, not just by informing your child's class teacher – teachers are very busy and do not always have time to inform the office before the end of registration and this could result in you receiving an absence message.

Please obtain **medical or dental appointments** outside of school hours for both your children and yourself. We do appreciate that this can be difficult, but please bear in mind that if children miss any time in school, this may have an impact on their education.

Holidays in term time are **not** permitted. You may apply for exceptional leave by completing a form, which can be obtained from the school office. However term time leave is rarely authorised. London boroughs issue fines for taking children out of education for holidays and we are obliged to report pupil absences.

Pupils who are late to school are monitored and are required to be reported to the local authority Participation Officer at Hillingdon Council. We do appreciate that getting children to school on time can often be difficult and if you are struggling to get them motivated and would like help, please speak with your child's class teacher. Regular night-time and morning routines work well.

Free School Meals

Parents who are in receipt of certain benefits may be entitled to receive free school meals and shopping vouchers during the school holidays for their children. Below is the criteria that could mean you are eligible. If you believe that you meet these criteria, please contact Mrs Knight at the school office to supply your details. We would require the full name of the person receiving the benefits, their date of birth and National Insurance Number or National Asylum Support Service number (NASS).

Please note that if you have been in the UK for less than 8 weeks, your details may not yet have been registered with Hillingdon Council and therefore an online application for free school meals may be declined, even though you may be entitled. Please speak with Mrs Knight if you have any queries.

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross
- income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than
- £7,400 a year (after tax and not including any benefits you get)