



LAUREL LANE
PRIMARY SCHOOL

LAUREL LANE NEWSLETTER

Friday 12th September 2025 – Issue No 1

Next week will be **WEEK 3** of the new autumn lunch menu

Executive Head Teacher – **Mr C Cole**

Head Teacher – **Mrs N Moffatt**

Safeguarding Lead – **Miss E Attwood**

Welcome Back!

We would like to extend a warm welcome back to everyone for the start of the new school year. If you are new to our school, or you would like a refresher, we have lots of information for you below.

Welcome to our new staff members:

Teachers: Mrs Thakar (RST)

Learning Support Assistants: Mrs Gaines

A few housekeeping reminders for parents:

- **Use of car park:** Please ensure that we drive carefully when using the car park, do not park cars in front of gates and be extra mindful of others. We also ask parents to make use of alternative parking arrangements if you can or if you do not need to use the car park, to not do so. Please keep your children with you at all times and use the safe-path when entering and leaving the school grounds because there may be vehicle movement at the start and end of the school day. No bikes or scooters should be ridden by children or parents within the school grounds. The safety of all individuals on the school site is of utmost importance for us.
- **Morning drop-offs:** With the exception of children in Years 5 and 6 who have permission to walk to or home from school alone, all children should be walked to their class in the mornings by a responsible person aged 16 or over. Under no circumstances should children be permitted to walk alone through the car park.
- **Home Time:** Children should be collected from their designated collection point by a responsible person aged 16 or over. We will not release any child to someone below the required age or not known to us or the child. If your child is being collected by another person, please call the school office by 3pm to advise us so that we can inform the class teacher before home time.
- **Late collections:** If you are late collecting your child, please go to the first set of double doors on the right-hand side of the main reception where they will be kept safe until your arrival. We will not allow children to leave unaccompanied and this includes walking alone through the school grounds.
- No dogs are permitted within the school grounds- this includes them being carried.
- No smoking, vaping or consuming alcohol is permitted within the school grounds.
- Any form of abuse towards another member of the public or staff will not be tolerated.

For everyone's safety, please respect and observe our requests.

Fun Events

We have lots of fun and exciting things happening at Laurel Lane this term. Please see the dates below where these are all outlined. There are also opportunities for you all to come in and read with your children and see their work. Class assemblies will resume from the spring term.

SCHOOL ATTENDANCE

If your child will be absent due to sickness, please inform us no later than 8.45am. This can be done by telephoning the school on 01895 462360, or emailing the school at attendance@fraysacademytrust.org or laurellane@fraysacademytrust.org. If you do not receive an answer on the telephone, please leave a message stating their full name and class and the reason for their absence. Please advise the nature of their illness, not just unwell. Please ensure that you inform the school office using the above details, not just by informing your child's class teacher – teachers are very busy and do not always have time to inform the office before the end of registration and this could result in you receiving an absence message.

Please obtain **medical or dental appointments** outside of school hours for both your children and yourself. We do appreciate that this can be difficult, but please bear in mind that if children miss any time in school, this may have an impact on their education.

P.E Days

Just a reminder of PE lesson. On their day, they should come into school dressed in the P.E Kit so that they are ready to go!

Monday – 1AK, 2ME, Year 3 & Year 6

Wednesday – Reception, Year 2, Year 3, 4AM and Year 5

Friday – 1AK, 2BW, 4AM, Year 5 and Year 6

Please refer to the uniform code to ensure your child is wearing the correct P.E kit.

A reminder that earrings should not be worn to school on P.E days to prevent the child from getting hurt or losing their jewellery. Children wearing earrings will be asked to remove them if they are able – staff are not permitted to remove them on your behalf. If the ears are newly pierced, please cover them with micropore tape or a plaster before your child gets to school.

Breakfast Club

Our **Breakfast Club** is open from 7.45am to 8.45am Monday to Friday for children in Reception and Years 1 to 6.

Children can enjoy a choice of breakfast items and a drink plus the opportunity to play in a safe environment.

The charge for this is currently £3 per child per day and is payable via ParentPay at the end of each week. We offer a free breakfast to those children entitled to Pupil Premium funding. At the moment, you do not need to book in advance for this.

Please speak to the school office for more information

Hopefully, you have seen the new autumn menu for the children's school lunches. This can be found The Pantry website and once our website as back working, we will also display on there.

Please remember to order your child's lunch by 9am each day. The menu rotates every three weeks and you can order several weeks in advance or even for the whole term if you wish to do so. If you do not order a lunch for your child by 9am, they will be offered the "safe" meal – Jacket Potato with Baked Beans.

If you need any assistance in setting up your account, ordering your child's lunches or have feedback, please contact The Pantry direct on 020 8813 7040.

Next week will be Menu week 3. School lunches are FREE for ALL primary school children.



Key Dates:

September-

26th: Come Read With Me- 8.30-8.50 am (Parents invited in to read a book with your child in their classroom) **Pond- 11.15am & 3pm**

26th: National Teaching Assistant Day

October-

4th: Harvest Festival (please bring in food donations)

7th- 10th October: Black History

17th: - Book Look - 8.30-8.50 am (Parents invited in to look at your child's work)

November-

10th - 14th November - Antbullying Week

14th- Children In Need

11th November - Remembrance Day

14th November - Come Read With Me - 8.30-8.50am (Parents invited in to read a book with your child in their classroom) **Pond- 11.15am & 3pm**

December-

5th: Book Look - 8.30-8.50 am (Parents invited in to look at your child's work)

11th: Christmas Jumper Day

Christmas Dinner Day and Christmas plays to be confirmed.

Free School Meals

Parents who are in receipt of certain benefits may currently be entitled to receive shopping vouchers during the school holidays for their children. Below is the criteria that could mean you are eligible. If you believe that you meet these criteria, please contact Mrs Knight at the school office to supply your details. We would require the full name of the person receiving the benefits, their date of birth and National Insurance Number or National Asylum Support Service number (NASS).

Please note that if you have been in the UK for less than 8 weeks, your details may not yet have been registered with Hillingdon Council and therefore an online application may be declined, even though you may be entitled. Please speak with Mrs Knight if you have any queries. Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you receive)

SAFEGUARDING SECTION

Welcome back to a new school year!

To those parents/carers who are new to the school, or for those who would like a reminder, please see below the members of staff on the safeguarding team:

Miss Attwood- Designated Safeguarding Lead

Mrs Moffatt- Deputy Designated Safeguarding Lead

Mrs Keenan- Deputy Designated Safeguarding Lead

Mrs Rowden- Deputy Designated Safeguarding Lead

If you have concerns that you would like to discuss, a member of the safeguarding team will always be willing to meet with you.

Each week, the newsletter will include a safeguarding bulletin focusing on a topic that has arisen in school, the local area or useful information that we feel as parents/carers you would value.

The Awards Wall



Above and Beyond

1AK – Martin
2BW – Ayaan
2ME – Yasmin
3RB – Holly
3NM – Ilam
4AM – Israa
5MG – Navtej
5JR – Tilda
6TS – Fatima
6HO – Nylah

Maths Champions

1AK – Elianna
2BW – Atinder
2ME – Shivadev
3RB – Vasilisa
3NM – Amelia
4AM – Nancy
5MG – Naomi
5JR – Isha
6TS – Tommy
6HO – Avina